

Louhelen Bahá'í School

"Education is the indispensable foundation of every human excellence"

January 13, 2010

Dear Friends,

Alláh-u-Abhá!

In this busy season, we are seeking teachers to serve the programs for children, junior youth and youth offered in the upcoming year. We warmly invite you to apply for one or more teaching opportunities that will be available in the winter, spring, summer and fall sessions. A very important theme for all of the programs is sharing God's message with all people. We take inspiration from these words of 'Abdu'l-Bahá:

"O thou spiritual teacher...Be thou a teacher of love, in a school of unity. Train thou the children of the friends of the Merciful in the rules and ways of His loving-kindness." "May they all, throughout the reaches of the spirit, learn well the hidden mysteries: so well that...each one of them, even as a nightingale endowed with speech, will cry out the secrets of the Heavenly Realm..."

We have enclosed an application for the upcoming year. Your contribution as a teacher represents a magnificent gift of time, energy, and love that is of inestimable value to the school. We thank you for your careful consideration and look forward to exploring service opportunities with you. If any questions arise, please feel free to contact me by telephone at (810) 653-5033 or (800) 894-9716 or e-mail me at kmartin@usbnc.org.

With loving Bahá'í Greetings,

Karen Martin
Louhelen Bahá'í School

**Louhelen Bahá'í School
Teacher Application**

Name:

Bahá'í ID:

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Address

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City

State/Province

Country

Zip/Postal Code

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Home Phone

Cell Phone

Work Phone

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E-mail

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Please include any information pertaining to the following selections regarding your previous experience with children classes and include names of schools you have previously served.
If you have served at Louhelen in the past five years this is not necessary.

Bahá'í Teacher or Tutor Experience

Professional Experience

Teacher Training (Bahá'í or Professional)

Please share any other information you think is relevant to this application

Please place an X in the box of the sessions you are applying for:

<input type="checkbox"/>	February 5-7, 2010	The Báb and His Writings
<input type="checkbox"/>	March 26-28, 2010	Naw-Rúz Weekend
<input type="checkbox"/>	May 14-16, 2010	Marriage Family Consultation Workshop
<input type="checkbox"/>	May 28-31, 2010	Family Weekend Retreat
<input type="checkbox"/>	July 2-7, 2010	Persian American Bahá'í Studies
<input type="checkbox"/>	July 23- 28, 2010	Friends and Family I
<input type="checkbox"/>	July 30 – August 4, 2010	Friends and Family II
<input type="checkbox"/>	August 6–11, 2010	Friends and Family III
<input type="checkbox"/>	August 13-15, 2010	Summer Family Weekend
<input type="checkbox"/>	September 3-6, 2010	Homecoming
<input type="checkbox"/>	October 7-10, 2010	Irfán Colloquium
<input type="checkbox"/>	November 5-7, 2010	Family Weekend
<input type="checkbox"/>	December 27-Jan.1, 2011	Winter School

Age Group Preferred: (Indicate which age groups you prefer teaching using (1) as the most preferred choice) *Please be aware some sessions will require multi-age classes based on attendance.

0-2 yrs	3-5 yrs	6-8 yrs	9-11 yrs	12-14 yrs	15-18 yrs
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Infant	Pre-K	Level 1	Level 2	Level 3	Youth

REFERENCES:

Not necessary if you have served Louhelen in the past three years.

Please list two individuals that are not a family reference.

REFERENCE No. 1

Name:

Address

City

State/Province

Country

Zip/Postal Code

Home Phone

Cell Phone

Work Phone

E-mail

REFERENCE No. 2

Name:

Address

City

State/Province

Country

Zip/Postal Code

Home Phone

Cell Phone

Work Phone

E-mail

Please send your completed application to Karen Martin at Louhelen Bahá'í School, 3208 S. State Rd. Davison, MI or email to kmartin@usbnc.org. . Note: Submittal of this application is not a confirmation of service. Please contact Karen Martin on the status of your application.

ANSWERS TO FREQUENTLY ASKED QUESTIONS

Do I need to plan the curriculum?

No. Once teams of teachers have been determined for each classroom, we will send you contact information for your co-teacher and information about downloading the lesson plans from the internet.

Do I need to bring supplies?

We will have the teaching supplies for the lessons on hand at the school. If you wish to bring additional supplies or your own personal items for the room you are welcome to do so.

Since classes are co-taught, do I need to find a teaching partner?

No. The Child Education Coordinator can assemble the teaching team. However, our hope is that most classes can be taught by a married couple or by same-gender teaching teams that might be able to share a bedroom. If you are aware of someone that you would like to co-teach with please encourage them to apply with you.

How do I prepare for the class with my co-teacher?

We encourage you to begin consulting with your co-teacher to plan how you will share responsibilities in the class. We have learned that there are several ways to share these responsibilities: you may take turns leading activities throughout the day, alternate lessons before or after each break and so on. When one teacher is responsible for presenting a lesson, the other teacher provides necessary support, one-on-one attention to the children, or prepares for the next activity.

What are the attendance policies regarding family members?

Fees of your dependent children age 17 and under are waived. Spouses and children over 18 years old are considered adults and pay the normal fees; these are arranged through the registrar. A spouse or an older youth may have an option to serve 8 hours per day on some occasions, based on the needs of the school at the time of the conference. Contact the School at 1 800-894-7496 or Louhelen@usbnc.org to inquire about such service.

What happens when enrollments are low?

Full enrollment is expected for all sessions. However if enrollments are low, we may need to combine classes to achieve the appropriate student teacher ratio. We greatly appreciate your generosity in offering your service and your kind understanding of our circumstances.